

1st Time Application

MONTANA STATE UNIVERSITY NORTHERN
DEPARTMENT OF NURSING

 Re-applying

**LPN APPLICATION FOR ADVANCED PLACEMENT IN THE
ASSOCIATE OF SCIENCE DEGREE IN NURSING PROGRAM**

Applications are accepted until clinical placements are filled for the following fall semester

NOTE: Applicants must also submit a separate application to the University using the Admissions Office form

Today's date _____ Social Security Number _____

Name _____

 First Middle Maiden Last

Permanent Address: _____

Email Address: _____

Telephone Number: _____

Please enter your current GPA _____ High School _____ College _____
(To be considered for selection, students must have at least a 2.75 Cumulative GPA)

Prerequisites – To be accepted you must have taken and passed with a “C” or better

General Chemistry Yes ___ No ___

Biology Yes ___ No ___

College Algebra Yes ___ No ___

Which of the following support courses have you completed with a “C” or better OR when do you expect to complete:

COURSE	NAME	WHEN	WHERE	GRADE
BIOL 217 w/Lab	Microbiology	_____	_____	_____
BIOL 241 w/Lab	Anatomy and Physiology I	_____	_____	_____
BIOL 242 w/Lab	Anatomy and Physiology II	_____	_____	_____
CIS 110	Introduction to Computers	_____	_____	_____
CHEM 112	Physiological Chemistry	_____	_____	_____
ENG 111	Written Communications I	_____	_____	_____
PSYCH 101	Introduction to Psychology	_____	_____	_____
SPCH 141	Fundamentals of Speech	_____	_____	_____

When will you be ready to take N212 and N220? **Summer 20** _____
(Applications will expire beginning of the Summer Semester Indicated) (Expected date of Admission)

Both N220 and N212 are required courses of all admitted LPNs. N212 in Spring online and N220 in Summer

Campus Choice: _____ Havre _____ Lewistown _____ Great Falls

Which LPN Nursing Program have you graduated from?
Month and year of graduation: _____

Have you been employed as an LPN in the last three years or since graduation (if less than three years):

No _____ Yes _____

History of employment as LPN in the last three years: (Skip if you graduated in the past 6 months)

<u>Date</u>	<u>Agency</u>	<u>Address</u>	<u>Position</u>	<u># of hours/week</u>

(Include periods of unemployment and reasons)_____

Applicant's Signature: _____ **Date** _____

Send the completed application, signed and dated, to:

MSU NORTHERN DEPARTMENT OF NURSING
Atten: Renae Munson
2100 16th Ave South
Great Falls MT 59405

Send ONLY the completed two-page application. If this application came in a packet of materials, keep the remaining pages for your information. If you have any questions concerning your application please contact Renae Munson at 1-800-446-2698. If you have questions concerning the ASN program please contact Debbie Kern at 406-538-2073 or Sharon Keeley at 406-265-4196 or 1-800-662-6132.

OFFICIAL USE ONLY

ACTION TAKEN Letter acknowledging receipt of application sent _____ / _____ / _____

_____ Application complete _____ Forward to Admissions and Progression Committee

_____ HS Transcripts _____ College transcripts submitted to Office of Admissions

_____ GPA 2.75 or Higher _____ LPN License _____ Course Substitution/Waiver Form Needed

DATES CONSIDERED	INITIALS	RECOMMENDATION
_____ / _____ / _____	_____	_____
_____ / _____ / _____	_____	_____
_____ / _____ / _____	_____	_____

_____ Admit to Nursing Program Summer 20_____ _____ Declined, reason _____

_____ Needs to reapply Student Notified of decision _____ / _____ / _____

MONTANA STATE UNIVERSITY – NORTHERN
DEPARTMENT OF NURSING
**ADVANCED PLACEMENT FOR LICENSED PRACTICAL NURSES (LPN)
INTO ASSOCIATE OF SCIENCE DEGREE NURSING PROGRAM**

We are pleased you are interested in MSU-Northern's advanced placement option for Licensed Practical Nurses to articulate into the Associate of Science Degree in Nursing (ASN) program. The following information includes Northern's policy for admission and advanced placement in the Associate of Science Degree Nursing Program.

ADVANCED PLACEMENT REQUIREMENTS:

- ❑ Admission to MSU-Northern *(A separate application to the University is required; obtain form from the Admissions Office)*
- ❑ Evidence of current licensure in Montana as a Licensed Practical Nurse, or license pending
- ❑ An overall cumulative grade point average of 2.75
- ❑ Acceptance into the program is through a selection process. LPN's must have application and transcripts submitted to the Department of Nursing by December 5 for admission to NURS220, NURS212 and Level II. NURS212 must be taken within three (3) years of admission to the nursing program.
- ❑ Submit official copies of all high school and university transcripts to Montana State University Northern. Submit all high school transcripts only if you are using high school credits to meet a prerequisite
- ❑ A grade of "C" or better in N212, Transition to Associate Degree in Nursing must be obtained. This course must be taken within the three years entering the Level II nursing courses but it is strongly recommended that it be taken during the spring semester prior to entry into Level II.
- ❑ LPN advanced placement students will receive credit for Level I nursing courses (total=12 credits). This credit will be awarded after the student successfully completes 20 credits of Level II nursing courses with a "C" or better.

ADVANCED PLACEMENT FOR LPNs – PROGRESSION THROUGH THE ASN PROGRAM

All file documentation is due yearly in June

Prior to the start of N220 **you MUST** provide proof of:

- Current LPN License in good standing
- professional liability insurance with minimum coverage of 1,000,000/5,000,000 (provided by MSU Northern)
- health insurance
- current CPR certification, Health Care Provider or Professional version.
- freedom from Tuberculosis (TB) skin test or chest x-ray – if the TB skin test is positive, the student will follow the protocol recommended by the State Department of Health
- a physical examination verifying good health
- immunizations or documented proof of immunity to the disease of measles, mumps and rubella (applies to students born after 1956) as required for admission to university
- current for tetanus and diphtheria vaccine (Td) within the past 10 years according to the Center for Disease Control guidelines
- started or completed Hepatitis B immunization series. A titre is required between 6 wks and 6 months following the completion of the vaccination series. Students declining the titre must have a signed waiver on file. Students whose vaccination series was completed more than 6 months prior to admission are exempt from the titre requirements

Health standards must be met as required by participating clinical facilities. Additional tests must be taken as required by these facilities and the Department of Nursing faculty to document that such standards are met.

ATI Testing Policy

Students must reach the benchmark of 85 percentile (not 85%), which is a different percentage for each ATI test. The 85 percentile will be listed under the National Percentile. The percentile is calculated once the test is scored and results are available immediately. If the benchmark score is not achieved on the proctored test, the student must complete the unsecured test at 90% AND turn the form of completion into the course instructor (or the department secretary). It is the student's responsibility to submit the completion form to the appropriate individual in a timely manner. Tests are due to the instructor OR the secretary by the LAST day of class. Failure to turn in the tests by the end of the semester (the date that grades are due to the registrar) will result in the student receiving an "Incomplete" for the course. Unsecured tests are available for practice; passwords to access these practice tests are available through the campus secretary.

Background Check Policy

The MSU-Northern Department of Nursing requires fingerprinting and background checks on all students who enter the nursing program. The Montana Board of Nursing does not always refuse licensure to persons with felonies on their record however, if an individual has a record of a felony, it may impact their ability to obtain a nursing license. Fingerprints can be obtained from the Sheriffs office and background checks are obtained through the State of Montana Department of Justice. The cost of the background check will be the students' responsibility and the price varies in each county. If the student has had a background check and fingerprinting as a requirement of their employment, they must obtain a copy from the employer and submit this to the department of nursing. Fingerprinting cards will be distributed by MSU Northern, Department of Nursing.

Completion of, or transfer of, the following non-nursing courses prior to fall semester:

COURSE	TITLE	CREDIT
BIOL 217	MICROBIOLOGY	4
BIOL 241	ANATOMY AND PHYSIOLOGY I	4
BIOL 242	ANATOMY AND PHYSIOLOGY II	4
CHEM 112	PHYSIOLOGICAL CHEMISTRY	3
CIS 110	INTRODUCTION TO COMPUTERS	3
ENG 111	WRITTEN COMMUNICATIONS I	3
PSYCH 101	INTRODUCTION TO PSYCHOLOGY	3
SPCH 141	FUNDAMENTALS OF SPEECH	3
MATH 112	COLLEGE ALGEBRA	3

Completion of, or transfer of, the following nursing courses

LEVEL I

NURS128	Introduction to Nursing.....	Advanced Standing
NURS136	Health Needs and Nursing Practices.....	Advanced Standing

NOTE: Nursing courses transferred from your LPN program may be substituted for NURS128 and NURS136

LEVEL II (placement application required)

NURS212	Transition to Associate Degree Nursing.....	3 credits (Spring Online Course – clinical at a campus to be determined by the instructor)
NURS220	Psychiatric Mental Health/Illness (clinical placement required).....	4 credits
NURS250	Adult Health Illness/Needs I.....	6 credits
NURS251	Maternal Child Health/Illness Needs.....	7 credits
NURS252	Adult Health Illness/Needs II.....	6 credits
NURS253	Adult Health Illness/Needs III.....	6 credits
NURS254	Principles of Nursing.....	1 credit

Maintain a cumulative GPA of 2.25 or better. A grade of "C" or better is required in all nursing courses to continue progression. Students who receive a grade lower than a "C" in any required course may continue in the program on a part time basis. Nursing courses are sequenced and therefore some restrictions may apply. Students who receive a grade lower than a "C" in any required course may repeat the course one time. Level II students who receive a grade less than a "C" in any course will be required to become a part time student. If a student receives a grade lower than a "C" in the same course twice, that student will be dropped from the nursing major and is ineligible for readmission.

**CRITERIA FOR PROGRESSION
THROUGH THE LPN
ASSOCIATE DEGREE IN NURSING (RN) PROGRAM**

Faculty advisors are assigned to each ASN and BSN student. Associate Degree students will initially be assigned a Level I advisor. As students progress to Level II, new advisors will be assigned. New advisors may also be assigned as student's progress to BSN courses.

The student is expected to meet with her/his advisor a minimum of twice per semester to discuss grades, academic plans or problems, course changes, etc. The student or the advisor has the right to initiate a change in the advising assignment. Students are encouraged to confer with advisors as academic problems, conflicts or concerns arise.

Students accepted into the Associate of Science Degree in Nursing advanced placement program for LPNs at MSU-Northern, are advised of the following program sequence:

Once all prerequisite requirements are met, a student may complete the program in one academic year plus one summer semester. This is a total of one Summer on the MSU Northern campus (Havre) with clinical placement in Lewistown; Fall and Spring semesters require placement at an extended campus (Great Falls or Lewistown).

If there are more students than places available at the extended campuses, students with the highest cumulative grade point average will be selected first for placement.

Students progressing in uninterrupted sequence through the major and maintaining a 2.25 cumulative GPA or above have space priority.

Graduation is dependent upon nursing students meeting the professional standards and criteria for safe and effective nursing care as prescribed by the curriculum.