

MSU-Northern Summer Checklist



DID YOU...

For step-by-step instructions, go to www.msun.edu & select Summer Session under Navigate Northern.

Apply for Admission?

New students who have never been admitted to MSU-Northern & plan to enroll in summer courses must complete an Application for Admission. Students can be admitted by using one of the following options:

- ✓ Complete the Application for Admission online at www.msun.edu/future/apply.aspx (\$30 fee).
- ✓ Download the application located at www.msun.edu/admissions/docs/MSUNApp.pdf (\$30 fee) & mail to the Admissions Office or fax to (406) 265-3792.
- ✓ Apply in person at the Admissions Office located in Cowan Hall 213.
- ✓ Please note: Former students who did not attend the preceding semester must submit an Application for Re-admission located at www.msun.edu/admissions/readmit.aspx or online at Banner Web - MyInfo.

Please visit www.msun.edu/admissions or call 1.800.662.6132 X3704 for further information.

Register for Summer Courses?

Summer registration opens on March 20th. Students can register by using one of the following options:

- ✓ Call Admissions at 1-800-662-6132 X3704 to schedule an in-person or phone appointment with the Advising Center.
- ✓ Download the Class Registration form located at www.msun.edu/registrar/forms/RegistrationForm-web2.pdf & mail to the Registrar's Office or fax to (406) 265-3788.
- ✓ Register in person at the Registrar's Office located in Cowan Hall 220.

It is strongly recommended that students check the Banner Web Class Schedule for updates to this summer schedule located at https://atlas.montana.edu:9002/pls/hvagent/bzskcrse.PW_SelSchClass. The Banner Web Class Schedule is updated automatically as changes occur.

Please visit www.msun.edu/registrar or call 1.800.662.6132 X3703 for further information.

Apply for Financial Aid?

A 2016/2017 FAFSA must be processed & results on file in order to be considered to receive Financial Aid for Summer 2017.

Please visit www.msun.edu/finaid or call 1.800.662.6132 X3787 for further information.

Apply for Residence Hall Housing?

Residence Hall rooms are available for summer school students. Single room rate is \$23 per night.

Please visit www.msun.edu/housing or call 1.800.662.6132 X3561 for further information.

Pay your Fees?

MSU-Northern uses paperless billing so students will NOT receive a bill in the mail. To confirm attendance, students are required to fill out the Student Insurance and Payment form located at

www.msun.edu/busserv/docs/PaymentInsuranceForm2015-web.pdf & mail to Business Services or fax to (406) 265-3777 or visit Cowan Hall 207 for assistance.

- ✓ Pay online at www.msun.edu/busserv & follow the directions.
- ✓ Mail payment (payable to MSU-Northern) to Business Services.
- ✓ Pay in person or drop off in the student drop box at Business Services located in Cowan Hall 207.

Please visit www.msun.edu/busserv or call 1.800.662.6132 X3733 for further information.

Buy your Textbooks?

Textbooks & merchandise can be ordered online or purchased at the MSU-Northern Bookstore. Office hours are Monday-Friday 8:00 am-4:30 pm.

Please visit <http://bookstore.msun.edu> or call 1.800.662.6132 X3728 for further information.

Need More Info Regarding Cooperative Education?

Cooperative education enhances academic course work by providing a realistic look at a chosen field & adding relevancy to classroom studies.

Please visit www.msun.edu/career or call 1.800.662.6132 X4198 for further information.

If submitting paperwork by mail, please include application, registration & student insurance and payment form & send to:
MSU-Northern • Extended University • PO Box 7751 • Havre, MT 59501