



## **Academic Council Meeting Minutes**

September 14, 2012

Library Conference Room

**2:00 p.m.**

**Attended:** James Limbaugh, Larry Strizich, Lanny Wilke, Christine Cremean, Greg Kegel, Randy Bachmeier, Norton Pease, Darlene Bricker, Jay Howland and Rosalyn Templeton.

**Minutes:** Kristen Martinez

- I. Call to order at 2:00 p.m.
  - a. Chancellor discussed workforce training.
- II. Chancellor's charge to committee
  - a. Academic Council will be the single most important governance body on campus in the next 2 years.
  - b. More involvement of faculty and leadership.
  - c. We need to make curricular decisions based on need for resources and finances. Need to work together.
  - d. Two most popular programs are Diesel and Nursing which are the most expensive.
  - e. Will consider any program proposal with a twist.
- III. Academic Council defined (Powerpoint)
  - a. Do we want to reorganize program review into phases?
  - b. Overview of program review spreadsheet.
    - i. Data used just as a guide for faculty to make decisions about their own programs.
    - ii. Need to use data on population movement.
  - c. Double majors are not counted in data.
  - d. Issues with number of graduate matriculated and un-matriculated.
  - e. Issues with keeping student's majors up to date in Banner.
  - f. Degree Works will be up and running soon and will help to resolve issues listed above.
- IV. Program review process of MSUN
  - a. Review of templates.
  - b. Minors need better tracking.
  - c. Provost needs input on templates.
  - d. Program review criteria originally derived from Chancellor's charge.
    - i. Changes to criteria? Need good rationale.

- V. Review of timeline
  - a. Need sample of report that faculty can follow.
- VI. Defining other discipline areas
  - a. Use different or shortened rubric for different discipline areas.
  - b. Need list of what is a program and what is a discipline area – general education categories?
- VII. Jay is in the process of developing online program review system
- VIII. Meeting Adjourned at 3:15 p.m.