



Meeting Minutes

Academic Council

November 28, 2012

2:30 p.m.

Library Conference Room

Members: Larry Strizich, Lanny Wilke, Norton Pease, Darlene Bricker, Lisa O'Neil, Jay Howland,

Rosalyn Templeton

Chair: Rosalyn Templeton

Minutes: Chris Bond

1. Call to order at 2:34 p.m.
2. Minutes from 11/20/12
 - a. Approved – second – questions
 1. No corrections except to keep copies straight
3. Rubric
 - a. Section – Centrality
 1. Wording of the third area discussed regarding programs available in MT and surrounding states and how they compare – wording was changed
 - b. Section – Demand Internal
 2. Wording of the first area discussed regarding the enrollment in programs – wording was changed
 - c. Section – Quality
 1. Wording in the first area discussed regarding accreditation for the various programs – wording was changed
 - d. Section – Size
 1. Wording in the descriptive area discussed and changed to reflect a two-year period

- e. Section – Cost Effectiveness
 - 1. Wording in first area discussed regarding revenue versus expense – wording was changed
 - 2. Wording in second area, last box discussed and the word not was eliminated

- 4. Program Review Report Template
 - a. Make changes to match the changes in the Rubric
- 5. Scoring Table
 - a. Jay to design a basic framework
 - 1. Name of Instructor
 - 2. Position
 - 3. 2 years of information
 - 4. Credit Load
 - 5. Student Number
 - 6. Signatures for Deans/Chairs
- 6. Academic Program Prioritization Process Timeline Phase I changed
 - a. Rosalyn will send out updated timeline
- 7. Laptops
 - a. Rosalyn talked with Sue Ost about purchasing – Rosalyn is still working on
- 8. Meeting adjourned at 4:00 p.m.