



Education that Works

Assessment Committee Meeting

April 11, 2013

Brockmann Conference Center

2:00pm

Members: Barbara Zuck, Carol Reifschneider, Chris Wendland, Christine Cremean, Curtis Smeby, Daniel Ulmen, Greg Kegel, Jay Howland, Larry Strizich, Lindsey Brown, Ligia Arango, Mary Pappas, Norton Pease, Randy Bachmeier, Rosalyn Templeton, Stacey Dolezal, Tracey Jette, Vicki Gist, Virginia Braithwaite, Will Rawn, Lisa O'Neil, Charles Pollington, Brian Simonson

Members Present: Brian Simonson, Norton Pease, Christine Cremean, Vicki Gist, Rosalyn Templeton, Mary Pappas, Jay Howland, Stacey Dolezal, Virginia Braithwaite, Tracey Jette, Barbara Zuck, Larry Strizich

Chair: Larry Strizich

Co-Chair: Jay Howland

Minutes: Debra Bradley

1. Meeting was called to order at 2:00pm
2. Approval of minutes from January 31, 2013.
 - a. Motion
 - b. Second
 - c. Questions
 - d. Correction – Correction of the name Brockman, should be Brockmann (double n)
 - e. All approving the minutes
3. NWCCU Year 3 Report
 - a. Jay and Rosalyn both talked about what is up and coming with this report
 - b. Chris Bond is receiving/collecting parts of the report

- c. Several “pieces of the puzzle” are still coming in and more still needs to be completed
 - d. Due date is September 1, 2013
 - e. Will be working over the summer to complete
 - f. The report will first address the Year 1 deficits then start with Year 3
4. SLAP
- a. Current status of this report is that is needs to get done
 - b. Academic programs
 - c. Annual report needs to be done by the beginning of Fall 2013 semester
 - d. Primary part of this report is also NWCCU
 - e. NWCCU will look at the IA website
5. UCIP
- a. More information than there used to be according to Jay
 - b. Keep encouraging everyone to get their parts done
 - c. Plans are due July 1, 2013
 - d. Remember to flag them when the information is completed
 - e. Conclusions from last year’s plan if needed
 - f. Jay to help Larry get UCIP member list
6. Review Committee Membership and Recommendations
- a. Need to evaluate Committee membership
 - i. Bring in “new blood” to the group
 - b. Management issues?
 - c. Key person representing key areas
 - d. Recommendations from the Provost Office
 - e. Possible breaking down to sub-committees
 - f. Need two members from each area represented
7. Other Business
- a. Next meeting April 25, 2013
 - i. Send out email reminder if meeting has been cancelled or needs are there to meet
 - b. Reorganization of the Assessment Committee Chair
 - i. Rosalyn will be looking at many ways to complete this task
8. Adjournment at 3:00pm