



# MONTANA STATE UNIVERSITY NORTHERN

## *Education that Works*

Assessment Committee

Minutes

February 7, 2014

Innovation Conference Room

Brockmann Center

Co-Chairs – Larry Strizich / Christine Shearer Cremean

Minutes – Debra Bradley

**Members:** Alisha Schroeder, Barbara Zuck, Brian Simonson, Carlo Dacumos, Carol Reifschneider, Chris Wendland, Christine Cremean, Curtis Smeby, Daniel Ulmen, Greg Kegel, Jay Howland, Kim Watson, Larry Strizich, Ligia Arango, Mary Pappas, Norton Pease, Randy Bachmeier, Steven Don, Tracey Jette, Vicki Gist, Virginia Braithwaite

**Members Present:** Christine Shearer Cremean, Jay Howland, Kim Watson, Larry Strizich

1. Call to Order at 11:04 a.m.
2. Minutes for January 24, 2014
  - a. Not approved as there was no quorum.
3. Assessment Committee membership
  - a. Large size a problem
    - i. Administration Policy and Procedures Manual
      1. Section 300 – Committee Composition
      2. Subsection 303 – Assessment and Accreditation
  - b. Reorganization of this committee is needed
    - i. Break this committee in to two sub committees
      1. Academic
      2. Administrative
      3. No faculty should be on this committee
      4. Add Academic Senate President and sub committees
4. Since there was no quorum to approve changes the meeting was adjourned at 11:35a.
5. Next meeting - February 21, 2014