



Education that Works

Assessment Committee

Minutes

February 21, 2014

Innovation Conference Room

Brockmann Center

Co-Chairs – Larry Strizich / Christine Shearer Cremean

Minutes – Debra Bradley

Members: Alisha Schroeder, Barbara Zuck, Brian Simonson, Carlo Dacumos, Carol Reifschneider, Chris Wendland, Christine Cremean, Curtis Smeby, Daniel Ulmen, Greg Kegel, Jay Howland, Kim Watson, Larry Strizich, Ligia Arango, Mary Pappas, Norton Pease, Randy Bachmeier, Steven Don, Tracey Jette, Vicki Gist, Virginia Braithwaite, William Rugg

Members Present: Alisha Schroeder, Brian Simonson, Carlo Dacumos, Christine Cremean, Jay Howland, Randy Bachmeier, Steven Don, Tracey Jette, William Rugg

Call to Order at 11:05a by Christine Cremean – Co-Chair

1. Minutes for January 24, 2014 and February 7, 2014
 - a. Motion made by Steven Don
 - b. Second made by Brian Simonson
 - c. Correction was noted by Christine that the word quarm is spelled incorrectly should be quorum. Debra to make changes
 - d. Brian asked about section 3 subsection B number 3
 - i. His questions were answered by Christine and Steven Don
 - e. Question called
 - f. Minutes approved by all – no corrections

2. Assessment Committee membership
 - a. Reorganization of this committee is needed
 - b. Objectives for Assessment Committee is the following (Administrative Policy and Procedures Manual – Section 300: Committee Composition, 303 Assessment and Accreditation Committee)

- i. Create and continually revise the campus-wide assessment plan
 - ii. Provide a focal point for accreditation efforts both for regional accreditation and for specialized accreditations; and
 - iii. Coordinate campus accreditation activities
 - c. Expand the policy or scope or make it smaller?
 - d. Steven Don asked to do a presentation on NATEF for the next meeting so the committee has some knowledge of the accreditation looks like.
 - e. Types of assessment are the following –
 - i. Course Evaluations
 - ii. Course Syllabus
 - iii. SLAP/UCIP
 - iv. Retention Issues
 - v. Time to Degree Issues
 - vi. Gen Ed
 - f. Christine stated that she would be in charge of gathering all campus accreditation with the help of deans/chairs and point people and get this information out to all before the next meeting. That way the committee will know that the status, schedule and if anyone needs help writing their report.
 - g. Separate committee break down
 - i. Assessment
 - 1. Gen Ed
 - ii. Accreditation
 - 1. Programs
 - 2. Regional
 - 3. Seattle trained group should be on this committee
- 3. Final Report Letter from NWCCU
 - a. Three Concerns (items)
 - i. Gen Ed – being address by Christine
 - ii. Fiscal – being address by Brian S.
 - iii. Mission – is it measureable, data collection (add this to the next meeting agenda for further investigating)
- 4. Next meeting will be March 21st
 - a. March 7th meeting will be cancelled by Debra as the BOR are meeting this week
- 5. Debra will send out a doodle on Monday, February 24, 2014 to all Assessment Committee members asking the following information
 - a. Since the committee is going to be split into two committees, which one would you like to be on, or both, or not be on the Assessment Committee membership at all.
- 6. Adjourned 11:58 a.m.