



Assessment Committee
Minutes
March 21, 2014
Innovation Conference Room
Brockmann Center

Co-Chairs – Larry Strizich / Christine Shearer Cremean
Minutes – Debra Bradley

Members: Alisha Schroeder, Barbara Zuck, Brian Simonson, Carlo Dacumos, Carol Reifschneider, Chris Wendland, Christine Cremean, Curtis Smeby, Daniel Ulmen, Greg Kegel, Jay Howland, Kim Watson, Larry Strizich, Ligia Arango, Mary Pappas, Norton Pease, Randy Bachmeier, Steven Don, Tracey Jette, Vicki Gist, Virginia Braithwaite, William Rugg

Members Present: Alisha Schroeder, Brian Simonson, Carlo Dacumos, Christine Cremean, Curtis Smeby, Jay Howland, Kim Watson, Ligia Arango, Norton Pease, Randy Bachmeier, Steven Don, Vicki Gist, Virginia Braithwaite, William Rugg

Call to Order at 11:05a by Christine Cremean – Co-Chair

1. Minutes for February 21, 2014
 - a. Motion made by Steven Don
 - b. Second made Alisha Schroeder
 - c. Correction was noted Steven Don of the initials NATEF not NATIF
 - d. Question called
 - e. Minutes approved by all – with the correction
2. Doodle Update
 - a. As of 03/21/14
 - i. Assessment committee – 8
 - ii. Accreditation Committee – 1
 - iii. Both Committees – 7
 - iv. Withdrawal from the Committee – 2
 - b. Bill made a suggestion that Debra send out another Doodle vote to those who did not vote and give them one more chance to come on board.
3. Program Accreditation List – Christine
 - a. Christine handed out a list of what she could gather
 - b. If any accreditation has been missed please let her know so that it can be added

4. NATEF Presentation - Steven Don
 - a. Was a certificate – Now an Accredited Two Year Automotive Program
 - b. Rotation every 5 years
 - c. Three levels of Accreditations
 - i. Master Auto Service Tech – highest level for an institution
 - ii. FORD MLR
 - iii. ASE Certification
 1. Computer base testing
 - a. Great Falls
 - b. Billings
 - c. Helena
 - iv. Onsite Visit –
 1. Fall 2014
 2. 5-8 people team
 3. All campus visit
5. UCIP/SLAPS
 - a. Workshops
 - b. Barbara Zuck to possibly put on a presentation
 - c. Model programs
 - i. Mentorship
 - ii. Fall Orientation Week
 - iii. Set Deadlines
 - d. Provost Office sets agenda for Orientation Week
 - e. Christine and Bill to pick mentors for the Orientation Week
 - i. Last week of August?
6. Carlo –
 - a. 6 New smart classrooms
 - i. Summer to get them started
 - b. Triangle to help with the Wi-Fi in the dorms
 - c. November BOR to seek more money for more improvements to Brockmann
7. Bill R. -
 - a. Looking for a replacement for Pete Everingham as he is retiring the Friday before Graduation
 - i. $\frac{3}{4}$ time position
 - b. Ligia has been appointed to oversee the Disability Accommodations and all campus testing
 - i. Ligia will send out an email campus wide letting them know that she is starting her calendar so that testing can begin at the Center.
8. Adjournment
 - a. Motion was made by Bill
 - b. Second was made by Ligia
 - c. Next meeting will be April 4, 2014