

Academic Senate  
April 8, 2014  
Brockmann Center Conference Room  
4:00 p.m.

**Members Present** - Steve Don, Mary Pappas, Larry Strizich, Curtis Smeby, Carol Reifschneider, Darlene Bricker, Lanny Wilke, Jamie Underwood, Katherine Williams, Provost Rugg

**Guests** –

**Call to Order** - Steve made the call to order to begin the meeting.

**Minutes** – Carol made a motion to approve the meeting minutes on 03/18/14, Jamie second the motion. All approved.

**Provost Updates** – there are various posted positions for faculty and staff. The NOV's have to be approved by the executive committee. He is taking a look at small classes, efficient use of limited resources; program prioritization. A second criminal justice instructor has been hired. The committee was told that it is Randy's decision on whether to cancel summer classes or not. He is also currently working on promotion and tenure.

**Chancellor Updates** –

**External Committee Reports** –

- a. UAC – 2<sup>nd</sup> Thursday of each month – no report. Carol will check her schedule to see if she can attend this meeting.
- b. Academic Council – 2<sup>nd</sup> & 4<sup>th</sup> Thursday of each month – no report. The next meeting is April 11<sup>th</sup> 3:30-5pm.
- c. Chancellor's Council – 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month – no report. The council is meeting next week.
- d. Assessment Committee – occurs every 2 weeks on Friday's – no report. The next meeting is April 18<sup>th</sup>.

**Senate Committee Reports** – need to have recorders and chairs for each sub-committee.

- a. Admissions & Standards – Chair: Bill Danley; Recorder: Alisha Schroeder – The committee will not be meeting this Friday.
- b. Cultural Development – no report
- c. Curriculum – Chair: Byron Ophus – no report
- d. Financial Aid – Chair: Darlene Bricker; Recorder: Barbara Zuck – scholarships have been given out and enjoyed the events.
- e. General Education – Chair: Jeremy Siemens; Recorder: Jennifer Anderson – the committee is meeting as we speak.
- f. Graduate Council – they are planning a faculty retreat on Saturday April 12<sup>th</sup>.

- g. Instruction, Research, and Faculty Development – Chair: Larry Strizich – report below.
- h. Instructional Technology – no report
- i. Library – Recorder: Val Hickman – no report

**Proposals –**

- a. Proposal #13-09 – this proposal automatically moves to the next committee as it is past the 30 day deadline.
- b. Proposal #13-17 – Larry made a motion to approve this proposal, Katherine 2<sup>nd</sup> the motion. All approved.

**Old Business –**

- a. Performance Based Funding – Steven went over the documents regarding the metrics. It will be 3-5 year average, not year to year.

**New Business –**

- a. IRB – Larry reported on the revision of this policy. He gave background on the IRB and the requirements of the board have been. He has received feedback on this new request form. The group went over the documents. Larry made a motion to approve the policy with review of corrections and clarity, Carol 2<sup>nd</sup> the motion. All approved.
- b. BOR – the next meeting will be in Havre May 22<sup>nd</sup> and 23<sup>rd</sup>.
- c. Syllabi framework – in 2006-2007 the senate had discussion on this issue. We should take another look at this to go through the senate. We need to come up with something that is agreeable with the union. The Provost is in favor of a common template.
- d. Agenda and minutes for sub-committees – Steven reiterated the Montana Open Meeting Law. Please remember to post agenda and minutes for sub-committees.
- e. Full Faculty – The Provost is looking at April 21<sup>st</sup> for a full faculty meeting. This date will not work so we will try for April 29<sup>th</sup>.

**Announcements –**

- a. We will schedule the next senate meeting April 29<sup>th</sup> at 1-2pm and the full faculty meeting April 29<sup>th</sup> at 2-3pm.

**Adjournment –** Meeting was adjourned at 4:59pm by President, Steven Don.

Respectfully Submitted by,

Lourdes N. Caven.