

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

**(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)**

**All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

**Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --**

**<http://www.msun.edu/admin/provost/asproposals.htm>**

**Documentation and forms for the curriculum process is also available on the web page:**

**<http://www.msun.edu/admin/provost/asforms.htm>**

**\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)**

Proposal # <u>07-18</u>	Title: <u>REVISE CHEM 111</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate Forwarded to Teacher Ed Council  Forwarded to Gen Ed Committee  Returned to ACAD Senate Forwarded to Curriculum Committee  Returned to ACAD Senate for Vote  <del>Sent to Provost's office for Full Faculty vote                  Voted on at Full Faculty meeting</del>  Forwarded to Provost for Approval/Disapproval  Forwarded to Chancellor for Approval/Disapproval  Copies sent to originating college and registrar's office	Date <u>3/3/08</u>  <u>3/3/08</u>  <u>3/10/08</u> <u>3/10/08</u>  <u>4/2/08</u>  _____  <u>4/17/08</u>  <u>6/6/08</u>  <u>6/6/08</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="text-align: center;">Approved <u>[Signature]</u></td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date <u>3/5/08</u></td> </tr> <tr> <td style="text-align: center;">Approved <u>[Signature]</u></td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="text-align: center;">Approved <u>[Signature]</u></td> <td style="text-align: center;">Disapproved <u>4-16-08</u></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="text-align: center;">Approved <u>X</u></td> <td style="text-align: center;">Disapproved <u>6-6-08</u></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="text-align: center;">Approved <u>X</u></td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date <u>6/6/08</u></td> </tr> </table>	Approved _____	Disapproved _____	Signature _____	Date _____	Approved <u>[Signature]</u>	Disapproved _____	Signature _____	Date <u>3/5/08</u>	Approved <u>[Signature]</u>	Disapproved _____	Signature _____	Date _____	Approved <u>[Signature]</u>	Disapproved <u>4-16-08</u>	Signature _____	Date _____	Approved _____	Disapproved _____	Signature _____	Date _____	Approved <u>X</u>	Disapproved <u>6-6-08</u>	Signature _____	Date _____	Approved <u>X</u>	Disapproved _____	Signature _____	Date <u>6/6/08</u>
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## COURSE REVISION FORM

NEW \_\_\_\_\_ DROPPED \_\_\_\_\_ MAJOR REVISION X FOR INFORMATION ONLY \_\_\_\_\_

College E, A&S, and N Program Area General Education Date 1-8-08

Submitter Carol A. Reif Dean Paul Long Date 2/25/08  
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

The class as it has been taught for a number of years is set on 3 hours of lecture per week along with 1 2 hour laboratory period for 3 credits. The revision is to increase the credits from 3 to 4 to give students credit for the laboratory period.

Please provide the following information:

**College:** Education, Arts & Sciences and Nursing

**Program Area:** Science course offerings

**Date:** 01-08-08

**Course Prefix & No.:** Chem 111

**Course Title:** General Chemistry

**Credits:** 4 credits  
*CNR*

**Required by:** Pre-requisite for Nursing students in the new Nursing curriculum; other programs as a natural science general education requirement.

**Selective in:**

**Elective in:**

**General Education:** in the Natural Science (Category III)

**Lecture:**

**Lecture/Lab:** 3 hours per week/ 2 hours of lab per week

**Gradable Lab:**

**Contact hours lecture:** 3 hours per week

**Contact hours lab:** 2 hours per week

**Current Catalog Description (include all prerequisites):**

General chemistry dealing primarily with physical states of matter, including nomenclature, atomic structure, chemical reactions, and acid-base theory. First of a two-semester sequence for majors that do not require a strong background in chemistry. Includes lecture and laboratory hours. This course does meet the laboratory science requirement.

**Proposed or New Catalog Description (include all prerequisites):**

This course introduces students to the science of chemistry. The course covers the physical states of matter, including the nomenclature used in chemistry, along with atomic structure, elements, the periodic chart, chemical bonding, chemical reactions, and acid-base theory. This course is a general overview for non-science majors and includes lecture and laboratory hours. The class does meet the laboratory science requirement.

**Course Outcome Objectives:** The objective of this class is to provide students with an introduction to chemistry fundamental concepts that are applicable in every day life. The students that successfully complete this class will be familiar with the atom, the periodic chart, physical states of matter, chemical reactions, acids, bases, and buffering systems.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**