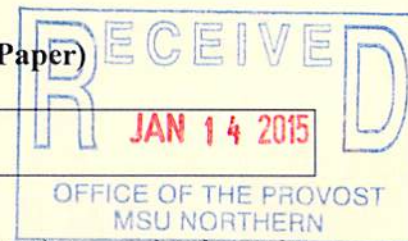


**ACADEMIC SENATE PROPOSAL TRACKING SHEET**  
**(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)**



**Proposal # 14-5**

**Title: Professor of Emeritus Request – Virgil Hawkinson**

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

**All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

**Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>**

**Documentation and forms for the curriculum process is also available on the web page:  
<http://www.msun.edu/admin/provost/forms.htm>**

**\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

|                                             | Date     | Action Taken                                                                         | Signature              | Date    | Comments/Reason for Disapproval | Sent to       | Date          | Transmittal E-mail sent |
|---------------------------------------------|----------|--------------------------------------------------------------------------------------|------------------------|---------|---------------------------------|---------------|---------------|-------------------------|
| *Abstract received by Senate Secretary      |          | Copy to Senate President. Forward to Provost.                                        |                        |         |                                 |               |               |                         |
| *Provost                                    |          | <input type="checkbox"/> Abstract Approved<br><input type="checkbox"/> Disapproved   |                        |         |                                 |               |               |                         |
| Received by Senate Secretary                | 12/08/14 | Tracking form initiated                                                              | <i>Francis Conen</i>   | 1-12-15 |                                 | Senate        | 1-12-15       |                         |
| General Education Committee (if applicable) |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| Curriculum Committee (if applicable)        |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| Academic Senate                             | 01-12-15 | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved | <i>Laura Gilbert</i>   | 1-13-15 |                                 | Provost<br>CB | 1-14-15<br>CB |                         |
| Full Faculty (if necessary)                 |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| Provost                                     | 1-16-15  | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved | <i>Wm. J. Reeger</i>   | 1-16-15 |                                 | Chancellor    | 1-16-15<br>CB |                         |
| Chancellor                                  |          | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved | <i>Gregory O. Keel</i> | 1-16-15 |                                 | MSU           | 1-16-15       |                         |
|                                             |          |                                                                                      |                        |         |                                 |               |               |                         |
| MSU                                         |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| BOR                                         |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| NWCCU                                       |          | <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved            |                        |         |                                 |               |               |                         |
| Provost                                     |          | Advise originating college and Academic Senate of status. Update Web page.           |                        |         |                                 |               |               |                         |
| Registrar                                   |          | Catalog/Policy Manual Update                                                         |                        |         |                                 |               |               |                         |

**NOTE:** The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

**\*Abstract and pre-approval required for new programs ONLY.**

Academic Senate Form 1 (Revised 3/21/2012)

**ITEM: Authorization to Confer the Title of Professor Emeritus of Welding Technology upon  
Doctor Virgil Hawkinson: Montana State University – Northern**

**THAT: Upon the occasion of the retirement of Professor Virgil Hawkinson from the faculty of Montana State University – Northern, the faculty wishes to express its appreciation for years of dedication and service to the University, the College of Technical Sciences and the State of Montana by recommending that the rank of Professor Emeritus be conferred upon him by the Board of Regents of the Montana University System.**

**Explanation:**

**Doctor Virgil Hawkinson joined the Welding program faculty at MSU–Northern in the fall of 1984. Virgil graduated with his Bachelor of Arts degree in Psychology with minors in Physical Science and English in 1969 from the University of Minnesota – St. Cloud, and with a Master of Science in Industrial Education in 1978. Virgil completed his Doctorate in Adult and Higher Education from Montana State University in 2000. He came to Northern after working seven years as a welder in the construction and mining industry, reaching the status as a Journeyman Pipefitter. He then entered education, working for the Duluth Area Vo-Tech teaching welding and certification for five years.**

**Virgil has been a leader at MSU-Northern, having served as a member, and frequently chair of almost every subcommittee of the academic senate. He has been active in regional accreditation and in program accreditation for the Engineering Technology programs and served as Chair of the Department of Industrial and Engineering Technology for six years. He was instrumental in the development of programs in Manufacturing and Railroad Technology in addition to his welding program assignments and has continually maintained and upgraded his credentials as a welding professional and educator over the years. He is qualified as a Certified Welding Inspector by the American Welding Society. Doctor Hawkinson is an active member of the American Welding Society, The Society of Manufacturing Engineers, International Society of Welding Educators and the Professional Association of Diving Instructors.**

**Virgil is an active member of the Havre community as a regular supporter of the arts, libraries, and museums in the area. He has made presentations to many community groups and is an accomplished photographer.**

**The award of Emeritus to Professor Hawkinson demonstrates our high esteem for him as a colleague and would show appreciation and recognition of his twenty-nine years of service to MSU-Northern and to Montana Higher Education.**