

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 14-7

Title: MUSI 1XX

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals **MUST** have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
6. The Chancellor approves or disapproves the proposal.
7. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

Documentation and forms for the curriculum process is also available on the web page: <http://www.msun.edu/admin/provost/forms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President to the Dean of the submitting college who then notifies the originator.)

See back for tracking form



	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved						
Received by Senate Secretary	3-6-15	Tracking form initiated	<i>Sanford Caran</i>	3-6-15		Gen Ed	3-13-15	
General Education Committee (if applicable)	3-13-15	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Jy Di</i>	3-27-15		Senate	3-27-15	
Curriculum Committee (if applicable)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Academic Senate	3-30-15	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Loren Lott</i>	4/30/15		Provost	5-6-15	
Full Faculty (if necessary)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>William J. Rugg</i>	6-25-15		Chancellor	6-25-15	
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>August Karl</i>	6-25-2015		Back to Provost	6-25-15	
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NOT REQUIRED					
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NOT REQUIRED					
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NOT REQUIRED					
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

*Abstract and pre-approval required for new programs ONLY.

CEASN PROPOSAL TRACKING SHEET

(Document to Be Originated By CEASN Secretary)

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the CEASN Administrative Assistant.
2. The CEASN Administrative Assistant forwards them to the appropriate CEASN Committee.

Proposal Number: <u>2014/2015 #17</u>	Title: <u>MUST IXX.</u>
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Date

Received by CEASN Administrative Assistant

1-15-15

Forwarded to CEASN College Meeting

2-26-15

Approved

Disapproved

[Signature] 2/26/15
Chair Date
Signature

Returned to CEASN Administrative Assistant

Forwarded to Dean for Signatures

2-27-15

[Signature] 2-27-15
Dean Signature

Returned to CEASN Administrative Assistant

3-2-15

~~Forwarded to Professional Education Unit~~

Approved

Disapproved

Signature Date

Returned to CEASN Administrative Assistant

3-2-15

Forwarded to ACAD Senate

3-2-15

COURSE REVISION FORM

NEW XX DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY _____

College CEASN Program Area Fine Arts Date 10/8/14

Submitter [Signature] Dean Carol A. Reichenow Date 2-27-15
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

This proposal is to add an opportunity for students to get credits in the area of fine arts by participating in the community orchestra.

Please provide the following information:

College: CEASN

Program Area:

Date:

Course Prefix & No.: MUSI 1XX

Course Title: Orchestra Ensemble

Credits: 1 credit

Required by:

Selective in:

Elective in:

General Education: Category VI Humanities and Fine Arts

Lecture:

Lecture/Lab:

Gradable Lab: 45 hours

Contact hours lecture:

Contact hours lab: 3 hours/week

Current Catalog Description (include all prerequisites): N/A

Proposed or New Catalog Description (include all prerequisites):

This course is designed for students who wish to further their experience in music by participating in an orchestra ensemble. The repertoire will be determined by the orchestra director in conjunction with other community events. The student may repeat the class up to three times for credit. Prerequisite: Ability to play an instrument and read music, consent of the instructor. Students are responsible for providing their own instrument.

Course Outcome Objectives:

Students will gain musical knowledge. Students will demonstrate and advance skills through practice and performance of musical productions. Students will appreciate the interaction of the creative fine arts through participation in live theatre or other forms of musical performance. Students will recognize the contributions of music to society. Students will be introduced to the basic elements and practices of music. Students will develop an appreciation for the creative process in developing concepts of music and musical performance.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

COURSE REVISION FORM

NEW OR DROPPED MAJOR REVISION FOR INFORMATION ONLY
College CLASS Program Area Fine Arts
Submitter Date

Please provide a brief explanation & rationale for the proposed revision(s).

This proposal is to add an opportunity for students to gain credits in the area of fine arts by participating in the community orchestra

Please provide the following information:

College: CEASN
Program Area: Fine Arts
Date: 11/15/11
Course Prefix & No.: MUS 101
Course Title: Orchestra Ensemble
Credits: 1 credit
Required by: Selective in: Elective in: General Education: Category VI Humanities and Fine Arts

Lecturer: Lecturer(s): Lab: 45 hours
Contact hours lecture: Contact hours lab: 3 hours/week

Current Catalog Description (include all prerequisites):

Proposed or New Catalog Description (include all prerequisites):
This course is designed for students who wish to further their experience in music by participating in an orchestra ensemble. The response will be determined by the orchestra director in conjunction with other community events. The student may request the class up to three times for credit. Prerequisite: Ability to play an instrument and read music; consent of the instructor. Student is responsible for providing their own instrument.

Course Outcome Objectives

Students will gain musical knowledge. Students will demonstrate and advance skills through practice and performance of musical productions. Students will appreciate the integration of the creative fine arts through participation in live theatre or other forms of musical performance. Students will recognize the contributions of music to society. Students will be introduced to the basic elements and practices of music. Students will develop an appreciation for the creative process in developing concepts of music and musical performance.

Additional instructional resources needed (including library, materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

Request for Inclusion in the General Education Core

Add to Category	Gen Ed Category	Area Description	Credits Required
	Category I	Communication	6
	Category II	Mathematics	3
	Category III	Natural Sciences with lab	6
	Category IV	Social Sciences/History	6
	Category V	Cultural Diversity	3
XX	Category VI	Fine Arts/Humanities	6
	Category VII	Technology	3

Course submitted for consideration:

College	Subject	Number	Title	Credits
CEASN	MUSI	1XX	Community Orchestra	1

Catalog Description:

This course is designed for students who wish to further their experience in music by participating in an orchestra ensemble. The repertoire will be determined by the orchestra director in conjunction with other community events. This course may be repeated up to three times for credit. Prerequisite: Ability to play an instrument and read music, consent of the instructor. Students are responsible for providing their own instrument.

Provide a detailed explanation; show evidence, and rationale meeting 80% of the objectives as directly related to the appropriate category I through IX for the proposed course inclusion.

COURSE OUTCOME OBJECTIVES	
<p>Students will gain musical knowledge.</p> <p>Students will demonstrate and advance skills through practice and performance of musical productions.</p> <p>Students will appreciate the interaction of the creative fine arts through participation in live theatre or other forms of musical performance.</p> <p>Students will recognize the contributions of music to society.</p> <p>Students will be introduced to the basic elements and practices of music.</p> <p>Students will develop an appreciation for the creative process in developing concepts of music and musical performance.</p>	

Print Name <i>Norton Pease</i>	Print Name <i>Norton Pease</i>	^{A.} <i>Carol Reifschneider</i>
Submitter <i>[Signature]</i>	Chair/Dean: <i>[Signature]</i>	<i>Carol A. Reifschneider</i> Date: <i>2/27/15</i>
Signature	Signature (indicates "college" level approval)	