

Advisory Council Minutes

Date: March 28, 2024

Time: 4:00 p.m.

Present: Gregory D. Kegel, Jennifer Brown, Chris Wendland, Amber Spring, Beth Durodoye, Carmen Lunak, Christian Oberquell, Jennifer Henderson, Jessica Fagerbakke, Jodi Kueffler, Linda Osterman, Marianne Hoppe, Sarah Velk, Steven Don, Taryn Wallon, Valerie Guyant

January 25, 2024 Minutes

A motion was made to accept the minutes as presented. Said motion was seconded and carried.

Policy Review

Policy #305.2 Technology Council

Ms. Marianne Hoppe presented Policy #305.2 Technology Council, which updated review dates. Following discussion, a motion was made to accept the policy as revised to update the title of the Academic Senate Library & Instructional Technology subcommittee. Said motion was seconded and approved.

Policy #601.2 Academic Misconduct

Provost Jennifer Brown requested Policy #601.2 Academic Misconduct be tabled until a later meeting to include further changes. A motion was made and seconded to table the policy. Said motion carried.

Policy #603 On-Campus Residency

Dr. Taryn Wallon presented Policy #603 On-Campus Residency, which updated review dates and responsible party. Following discussion, a motion was made to accept the policy as presented. Said motion was seconded and carried.

Policy #604.1 Admissions Review of Students Disclosing Behavioral Concerns

Provost Brown presented Policy #604.1 Admissions Review of Students Disclosing Behavioral Concerns, which updated review dates and responsible party. Following discussion, a motion was made to accept the policy with editing changes. Said motion was seconded and carried.

Policy #701.1 Classified Employees: Leave During Closure of Campus for Emergency Reasons

Chancellor Kegel presented Policy #701.1 Classified Employees: Leave During Closure of Campus for Emergency Reason, which updated review dates. Following discussion, a motion was made and seconded to accept the policy with the updated language to be gender neutral. Said motion carried.

Policy #810 Cashier Activity

Mr. Chris Wendland presented Policy #810 Cashier Activity, which updated review dates and responsible party. Following discussion, a motion was made to accept the policy with editing changes. Said motion was seconded and carried.

Policy #901.2 Camping

Chancellor Kegel presented Policy #901.2 Camping, which updated review dates and responsible party. Following discussion, a motion was made to accept the policy with editing changes. Said motion was seconded and carried.

Policy #903.6 Tailgating and Parking Policy

Chancellor Kegel presented Policy #903.6 Tailgating and Parking Policy, which updated review dates. Following discussion, a motion was made and seconded to accept the policy as presented. Said motion carried.

Updates/Announcements

Chancellor Kegel reported he attended the Board of Regent meeting in Dillon, Montana a couple weeks ago. The May Board of Regents meeting will be in Havre and we would like to have an industry partner panel discussion.

Chancellor Kegel shared there had been a fire in the Cowan Hall display case this morning with one of our students acting quickly to put it out.

Chancellor Kegel shared the Director of the Foundation has resigned with the remaining staff sharing responsibilities.

Chancellor Kegel has been working with the Office of the Commissioner of Higher Education to prepare the invitation for architectures to bid on the Aurora Complex project.

Chancellor Kegel announced University Relations has been renamed to Communications and Marketing. Mr. Jim Potter will remain the director of the department with Mr. Colton Tash assuming the responsibility of coordinating campus wide marketing.

Chancellor Kegel announced Mountain View Co-op donated \$50,000 towards the Equine project expansion.

Provost Jennifer Brown advised training will be available this summer for faculty to prepare for the LMS transition.

Provost Brown shared the Course Scheduling Committee met to work on the Fall 2024 and Spring 2025 schedules. Having these schedules ready will allow for more planning since the LMS transition will happen in December 2024.

Provost Brown announced MSU-Northern was awarded the OSP Seed Grant to use to hire a Grants Coordinator for the Office of Sponsored Programs. This department will also oversee other grant departments on campus.

Dr. Valerie Guyant shared Academic Senate working on course changes.

Dr. Guyant shared the Voices of the Hi-Line International Poetry Reading will be held on April 24th at 7:00 p.m.

Ms. Sarah Velk announced the Montana Local Government Voter Review will be this evening in the Library. Next month the Library will present Rockhounding with Neil Maier.

Mr. Christian Oberquell shared spring football began today. The program has signed 34 new students for next year. The spring game will be held April 20th.

Mr. Oberquell reminded everyone the NLASF Spring Fling is April 5th.

Dean Steven Don advised Brockmann Center has ongoing renovations, so please be careful while in the building.

Mr. Chris Wendland shared information about the rollout of SmartBuy MSU.

Ms. Jennifer Henderson reported the Career Center is busy signing students up for summer co-ops.

Dean Beth Durodoye reported Mr. Daniel French will be on campus for All "N" Day to begin working with the Diversity Steering Committee on an inclusion and diversity event this fall.

Ms. Jessica Fagerbakke reported fall applications are up 30 students from last year. Recruiters have had 52 visits since February with an additional 30 scheduled before the end of the semester. The first Summer Outreach Advising and Registration (SOAR) event will be held April 19th.

Ms. Amber Spring reminded everyone the Student Excellence Award deadline is April 8th.

Dr. Taryn Wallon reported resident hall applications are open and Resident Assistance positions are open.

Ms. Carmen Lunak shared the Student Support Services continues to assist students with graduation applications and assisting students who will be joining the workforce.

Ms. Marianne Hoppe reminded everyone to use caution when clicking on links in emails.

Next Meeting: August 22, 2024 at 4:00 p.m.

Meeting adjourned at 5:17 p.m.