

Academic Senate  
03/19/2024  
Cowan Hall # 310  
Meeting Minutes

**Membership:** Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Gary Succaw, Casey Donovan, Anna Bowker, Aaron Riggan

**Members Present:** Valerie Guyant, Casey Donovan, Gary Succaw, Anna Bowker, Laura Gomez, Kasthuri Udayakumar, Mark Seiffert, Joyce Mphande-Finn, Aaron Riggan

**Guests:** Jennifer Brown

**Recorder:** Brittany Garden

**Call to Order:**

- The meeting was called to order by Valerie Guyant at 4:02 pm

**Minutes:**

- Minutes from 02/13/2024; 02/20/2024
- Motion was made by Mark Seiffert to approve the minutes
- The second was made by Joyce Mphande-Finn and Gary Succaw
- Question
- Approved

**Agenda:**

- Motion was made by Laura Gomez to approve the agenda
- The second was made by Casey Donovan
- Question
- Approved

**Chancellor/Provost Updates:**

- An email was sent out last week about Dr. Gwen Hart being named the MUS Teaching Scholar for this year. She will be attending workshops and putting together a faculty learning community that will discuss AI in the classroom.
- We received word last week that we were approved money for a grants coordinator. We will have somebody working in a position to support faculty in their pursuit for grant money.
- In CORE – the Academic Misconduct policy was brought up as something to be reviewed. The Provost asked whether anyone on Senate may have suggestions, specifically regarding AI, for things/changes that would be useful to include in the policy.
- We will be putting together a party to celebrate NWCCU accreditation, faculty who received grant funding, faculty who have succeeded in research & publication, etc.
- The scheduling committee has met a couple of times and have made recommendations for the Chairs. The Chairs will be working with these recommendations when making the schedule.

- The request to plan for the MS in Teaching was approved, request to plan for the math minor has been submitted.

**External Committee Reports:**

- **NWCCU**
  - We have four recommendations from the Y7 visit. All prior recommendations have been satisfied.
- **UAC**
  - Most recent meeting was cancelled.

**Senate Committee Reports:**

- **Admissions and Standards**
  - They have had some more petitions.
- **Curriculum**
  - There are six new proposals that have been voted on.
- **Financial Aid**
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- **General Education**
  - The committee has started scoring for the next assessment cycle.
- **Graduate Council**
  - There are no new updates at this time, they will meet later this month.
- **Instruction, Research, Faculty Development & Cultural Programming**
  - There are no new updates at this time.
- **Library & Instructional Technology**
  - Only one of the faculty representatives attended the meeting this month. There will be a further discussion about this committee in the “New Business” section of the minutes.

**Proposals:**

- 23-18; New Course Proposal – BIOM 363 Eukaryotic Cell Biology
  - A move to approve was made by Mark Seiffert
  - The second was made by Gary Succaw
  - Question
  - Approved
- 23-40; Major Revisions to Course – PHSX 105
  - A request by submitting faulty Gary Succaw was made to formally remove this proposal from consideration because it will affect other programs if changed.
- 23-43; Changes to the Liberal Studies BA
  - A move to approve was made by Gary Succaw
  - The second was made by Casey Donovan
  - Question
  - Approved
- 23-46; Removal of WRIT 101 as a Prerequisite for BGEN 360
  - A move to approve was made by Mark Seiffert
  - The second was made by Casey Donovan
  - Question
  - Approved
- 23-47; Modifying the CAS in Welding Technology

- A move to approve with was made by Mark Seiffert
- The second was made by Laura Gomez
- Question
- Approved
- 23-48; Adding CAPP 156 as a Prerequisite for BGEN 253
  - A discussion about adding CAPP 156 with the M prerequisites with the language “or consent of the instructor.” Students will not have taken CAPP 156 in Fall 2024.
  - A move to approve with emendation was made by Mark Seiffert
  - The second was made by Joyce Mphande-Finn
  - Question
  - Approved

**Old Business:**

**New Business:**

- Library & Instruction Committee
  - As worded in bylaws right now, the duties of this subcommittee are not aligned with possibilities on campus. The committee would like to propose a change in the committee’s duties. The three offices: Library, OTLE, and IT would potentially rework this committee to rotate meetings between the three offices to work as an advisory council.
  - Valerie Guyant will work with the three directors to come up with language to propose to Academic Senate next month.

**Adjournment:**

- A motion to adjourn was made by Mark Seiffert
- The second was made by Laura Gomez
- Question
- Approved

Respectfully Submitted by,  
Brittany Garden