

**Academic Senate
October 8, 2024
Cowan Hall # 314
Meeting Minutes**

Membership: Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Grant Olson, Casey Donovan, Anna Bowker, Aaron Riggin

Members Present: Valerie Guyant, Mark Seiffert, Joyce Mphande-Finn, Laura Gomez, Casey Donovan, Grant Olson, Kasthuri Udayakumar

Guests: Jennifer Brown

Recorder: Jodi Kueffler

Call to Order:

- The meeting was called to order by Valerie Guyant at 4:02 p.m.

Minutes:

- Motion was made by Mark Seiffert to approve the minutes from September 10, 2024.
- The second was made by Laura Gomez.
- Question
- Approved

Agenda:

- Motion was made by Mark Seiffert to approve the agenda.
- The second was made by Laura Gomez.
- Question
- Approved

Chancellor/Provost Updates:

- The Provost advised the NWCCU one-year report is due March 1, 2025, and will be working on the report in the upcoming months.
- A meeting was held with the Deans, Chairs and Registrar to review the Spring 2025 schedule.
- The Provost and a representative from each college will be attending Montana's Future at Work Summit held by Office of Commissioner of Higher Education (OCHE) next week.

External Committee Reports:

- **NWCCU**
 - There are no new updates at this time.

- **UAC**
 - First meeting was held two weeks ago. Four policies were reviewed with minor updates.

Senate Committee Reports:

- **Admissions and Standards**
 - No new updates at this time.
- **Curriculum**
 - The committee met yesterday and had several proposals approved.
- **Financial Aid**
 - The committee has met twice and approved three applications and denied one application.
- **General Education**
 - The committee reviewed the recommendation for LIT 291 Special Topics to go through appropriate channels to satisfy Category 5 Cultural Diversity.
- **Graduate Council**
 - The committee met on September 17th and looked at ways to attract faculty and recruit students.
 - Discussed how to recruit international students to our campus and be more welcoming to those students once they are on campus.
- **Instruction, Research, Faculty Development & Cultural Programming**
 - The committee plans to meet in the next two weeks.
- **Library & Instructional Technology**
 - They have not met yet this year.

Proposals:

- A motion to batch proposals 23-55; 23-56; 23-57; 23-58; 23-59; 23-60; 23-61; 23-62; 23-63; 23-64; 23-65; and 23-66 was made by Laura Gomez.
- 23-55; Major Revisions to GEO 101
- 23-56; Major Revisions to GEO 102
- 23-57; Course Revisions for BIOB 101
- 23-58; Course Revisions for BIOB 102
- 23-59; Course Revisions for BIOH 104
- 23-60; Changes to Credit Count for BIOH 105
- 23-61; Changes in Credit Count for NSCI 450

- 23-62; Changes to Credit Count for NSCI 451
- 23-63; Changes to Credit Count for BIOH 201
- 23-64; Changes to Credit Count for BIOH 202
- 23-65; Changes to Credit Count for BIOH 211
- 23-66; Changes to Credit Count for BIOH 212
 - The second was made by Mark Seiffert.
 - Question
 - Approved
 - A motion to approve these proposals was made by Mark Seiffert.
 - The second was made by Grant Olson.
 - Question
 - Approved
- 23-67; Removing CMLD 260 as Prerequisite for PSCI 411
 - A motion to approve was made by Laura Gomez.
 - The second was made by Casey Donoven.
 - Question
 - Approved
- 23-73; Adding Prerequisites for EGEN 203
 - A motion to approve was made by Laura Gomez.
 - The second was made by Mark Seiffert.
 - Question
 - Approved
- 23-68; New Math Teaching Minor
 - A new minor must be approved by BOR.
 - Academic Senate has agreed to a vote once paperwork has been attached.
 - A motion to approve was made by Laura Gomez to approve.
 - The second was made by Grant Olson.
 - Question
 - Approve
- Miscellaneous Proposals
 - Chemistry Minor
 - A new minor must be approved by BOR.
 - CHMY 401 needs to be approved by Curriculum Committee.
 - A motion to approve was made by Mark Seiffert with the stipulation the Curriculum Committee approve CHMY 401.
 - The second was made by Joyce Mphande-Finn.
 - Question
 - Approve
 - Community Arts Production Program
 - A new program must be approved by BOR.
 - Need to check if the tracts can be changed from “and” to “or”.
 - Remove suggested courses for General Education.

- THTR 401 should be THTR 4XX as this class won't be same as University of Montana THTR 401.
- ARTZ 271 Printmaking I will require equipment for class, but should work.
- ARTZ 331 Ceramics II is an adjunct and not instructor of record as upper division class.
- ARTZ 384 Photo II currently requires ARTZ 284 Photo I as prerequisite in Catalog.
- Several new THTR classes for this program, which will require adjuncts until enough students merit a line to hire.
- New courses are currently in review in CASE and will then need to be approved by Curriculum Committee.
- CRWR 3XX Writing for Stage and Screen has been done as a special topic, but will be submitted a regular class.
- A motion was made by Laura Gomez to approve with all the changes that will be submitted on the Academic Senate Tracking Sheet Correction Form.
- The second was made by Casey Donovan.
- Question
- Approved

Old Business:

New Business:

Adjournment:

- A motion to adjourn was made by Laura Gomez.
- The second was made by Joyce Mphande-Finn.
- Question
- Approved

Respectfully Submitted by,
Jodi Kueffler