

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated by the Academic Senate Secretary On Canary Color Paper)

Proposal # 23-70	Title: Course Revisions for EDU 495
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Arts, Sciences & Education; Health Sciences; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the committee will provide written rationale to the originator, via the Academic Senate.* The originator may request that the item be forwarded to the next body for consideration. Upon completion of subcommittee action, the proposal will be returned to the Academic Senate Secretary for consideration at the next Academic Senate meeting.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration within 10 working days. If the Academic Senate disapproves the proposal, the Academic Senate will provide written rationale to the originator. * The originator may request that the item be forwarded to the Full Faculty for consideration, utilizing procedures set forth in the Senate Bylaws.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. If approved, the proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

Documentation and forms for the curriculum process are also available on the web page: <http://www.msun.edu/admin/provost/forms.htm>

*** If a proposal is disapproved, it is returned to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
Received by Senate Secretary		Tracking form initiated	DocuSigned by: <i>Brittany Garden</i>	6/7/2024				
General Education Committee (if applicable)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	7131CG0464D09468...					
Curriculum Committee (if applicable)		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Caplan</i>	11/1/24				
Academic Senate		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Valerie</i>	11/14/24				
Provost		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>John</i>	12/03/24				
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Dugan</i>	12.11.24				
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	N/A					
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	N/A					
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

Academic Senate Form 1 (Revised 4/4/2023)

COURSE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY X

- For purposes of this form, "For Information Only" should be used for catalog description or objective changes ONLY

College CASE Program Area EDUCATION

Submitter  Dean Beth Durochye 4-24-24 Date 4.2.2024
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

THE COURSE DESCRIPTION IS BEING UPDATED TO REFLECT THE CURRENT LANGUAGE USED TO REFLECT OPTIONS FOR STUDENT TEACHING. THERE ARE THREE PATHWAYS TO COMPLETE STUDENT TEACHING, ONLY ONE IS IDENTIFIED IN THE CURRENT COURSE DISCRIPTION – TRADITIONAL STUDENT TEACHING IS ONE SEMESTER. YEAR-LONG STUDENT TEACHING IS NOT INCLUDED IN THE CURRENT DESCRIPTION – THE RESIDENCY PROGRAM IS RUN THROUGH OPI (A YEAR-LONG OPTION FOR STUDENTS) AND THE APPRENTICESHIP IS THE NAME WE HAVE GIVEN THE OPTION TO COMPLETE STUDENT TEACHING OVER TWO SEMESTERS.

Please provide the following information:

Course Prefix & No.: EDU495

Current Course Title: STUDENT TEACHING

Proposed Course Title (when applicable):

Current # of Credits: 6 OR 12

Proposed # of Credits (when applicable):

[please specify degrees]:

Required by: EDUCATION MAJORS

Selective in:

Elective in:

General Education Category:

Lecture:

Lecture/Lab:

Gradable Lab:

Lecture contact hours per week:

Lab contact hours per week:

Current Catalog Description (include all prerequisites):

EDU 495. Student Teaching. 6,12 Credits.

This is a supervised student teaching experience in an accredited elementary or middle school. Experiences will include typical responsibilities of an elementary or middle school first year teacher. Seminar will be held on campus. This course provides theory-based practice at an elementary level for Student Teacher Candidates seeking Montana K-8 teacher certification. Prerequisites: Level II Admission to Teacher Education, all methods courses, EDU 452 and cumulative GPA of 2.50.

Proposed or New Catalog Description (include all prerequisites):

EDU495 Student Teaching 6 or 12 credits

This is a semester or year-long supervised/mentored field experience in an accredited school requiring observation of and engagement in the roles and responsibilities of a teacher. This course provides theory-based and experiential practice for a first-year teacher, in addition to seminars with faculty and colleagues within the student teaching cohort. Student teaching in the traditional format is one semester following the completion of all degree coursework. Student teaching in the Residency Program occurs over a year-long period with the simultaneous completion of online degree coursework; resident placement by OPI and summer orientation is required. Student teaching in the Northern Apprenticeship occurs over a year-long period with the simultaneous completion of online degree coursework. This course is intended for teacher candidates seeking educator licensure in Montana.

Prerequisites: Level II Application, cumulative GPA of 2.50

Course Outcome/Objective:

Course objectives for Northern's Education Preparation Program (EPP) are aligned to the Montana Professional Education Preparation Program Standards (PEPPS) and the Interstate Teacher Assessment and Support Consortium (InTASC) standards.

Teacher candidates will engage in the roles and responsibilities of a teacher of record.

Please note additional instructional resources needed, if any (including library materials, special equipment, and facilities). Approval does not indicate support for new faculty or additional resources.

Updated 4/4/2023



MONTANA STATE UNIVERSITY NORTHERN

Academic Senate Tracking Sheet Correction Form

Date: November 12, 2024

Proposal: #23-70

Title: Course Revisions to EDU 495

Brief description of the correction to be made (if more space is needed use the back of the sheet):

Course revised to allow students 6 or 12 credits per semester. Need to clarify student may take course more than once. *if taken for 6 credits.*

Name of Person making the correction: _____

Phone # (if more information is needed): _____

Date returned back to the Senate Secretary: _____